

LEAVE OF ABSENCE- ONLINE CAMPUS

Students may take a leave of absence (LOA) by completing a Leave of Absence form, including necessary signatures, and submitting it to their Student Success Coach or Academic Advisor. Master's degree students may take a LOA for no more than two consecutive full-course periods, with a total not to exceed four full-course periods. Doctoral degree students may take a LOA for no more than two consecutive full-course periods, with a total not to exceed six full-course periods.

The LOA will be noted on the student's transcript for each course period. Time approved for a LOA does not change or lengthen the maximum time allowed for degree completion.

LOA refers to the specific time period during a program when a student is not in active attendance. Students on a LOA are considered to have withdrawn for financial aid purposes, and their student loans will come due after any applicable grace period.

Students who do not return from a LOA by the agreed-upon term may be administratively withdrawn from the University.